

Minutes

Greater Dayton RTA Board of Trustees
Public Board Meeting

April 3, 2018

- Trustees: Adrienne L. Heard, President
Sharon Hairston, Vice President
Franz Hoge
Sharon Howard
John Lumpkin
Thomas Weckesser
David P. Williamson
- Excused: Vince Corrado
Belinda Matthews-Stenson
- Staff: Mark Donaghy, Chief Executive Officer
Chris Cole, Chief Operating Officer
Chris Conard, Coolidge Wall, Co. LPA
Cathy Garner, Sr. Executive Administrative Assistant
Brandon Policicchio, Chief Customer and Business Development Officer
Bob Ruzinsky, Chief Capital Officer
Mary Stanforth, Chief Financial Officer
- Others: Interested citizens (see attached sheet)

Call Meeting to Order

Ms. Heard called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

PLEDGE OF ALLEGIANCE

Ms. Heard led attendees in reciting the Pledge of Allegiance.

Greater Dayton Regional Transit Authority

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ROLL CALL

Roll call was taken:

Mr. Corrado	Excused	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Excused
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

APPROVAL OF CONSENT AGENDA

Ms. Heard stated Greater Dayton RTA (RTA) By-Laws require Board approval of today’s Meeting Agenda. Ms. Heard explained the Agenda was mailed in advance and asked if there are any corrections to the Agenda? Upon hearing no requests or corrections, Ms. Heard DECLARED APPROVAL of today’s Meeting Agenda.

APPROVAL OF MARCH 6 AND MARCH 21, 2018 BOARD MEETING MINUTES

Ms. Heard asked if anyone requests a reading of the minutes or if there are any corrections to the minutes? Upon hearing no requests or corrections, Ms. Heard DECLARED ACCEPTANCE of the March 6 and March 21, 2018 Board Meeting Minutes.

FINANCE/PERSONNEL COMMITTEE REPORT (JOHN LUMPKIN)

Mr. Lumpkin stated the Finance/Personnel and Planning Committees met for a jointly held meeting on March 21, 2018 and as a result the Finance/Personnel Committee is recommending two (2) Action Items for approval by the Board of Trustees.

ACTION ITEM #2 – BUS GARAGE RESTORATION REPAIRS

Mr. Lumpkin stated the purpose of this procurement is for the RTA to contract with a specialty contractor for Bus Garage Restoration Repairs. This project will include structural concrete repairs in the bus garage and employee parking garage, including some floor drain work. The contractor will be allowed full access to the garages. This project is consistent with RTA’s core values of Safety and Stewardship as RTA demonstrates its commitment to maintain facilities in a state of good repair and to keep safety a priority.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Hairston to AWARD a contract to Lithko Restoration Technologies for Bus Garage Restoration Repairs in the amount of \$622,780 plus a 15% contingency for any unknowns that may arise during the restoration process for a TOTAL AWARD of up to \$716,197. This procurement will be funded with 80% Federal funds.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

ACTION ITEM #3 – APPROVAL OF MIS POLICIES

Mr. Lumpkin stated as a result of RTA's recent Cyber Security Review, Staff requests Board approval of MIS Policies #1 – On-Line Computer Services, #2 – Cyber Security Risk Management Process and #3 – Cyber Security Officer. Policy #1 has been revised and Policies #2 and #3 are new.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Weckesser to APPROVE MIS Policies #1 – On-Line Computer Services, #2 – Cyber Security Risk Management Process and #3 – Cyber Security Officer.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

Board Discussion Items to Mention

December 2017 Sales Tax Update

Mr. Lumpkin stated that at the Committee meeting Ms. Stanforth reported December 2017 Sales Tax receipts equal \$3,923,544 and State of Ohio Transitional Aid is \$383,788. The Grand Total of \$4,307,331 reflects a 5.4% or \$221,000 increase versus December 2016.

Year-to-Date (YTD) December 2017 Sales Tax receipts equal \$39,796,221 and State of Ohio Transitional Aid is \$2,302,727. The YTD Grand Total of \$42,098,947 reflects a 1.0% or \$421,000 increase versus YTD December 2016. As compared to YTD Budget we are down \$1.4 Million.

February 2018 Financial Statements

Mr. Lumpkin also stated that Ms. Stanforth reported that for the month of February 2018 RTA's Net Loss after Local Depreciation is \$16,462 compared to a Budgeted Net Loss of \$73,227. Operating revenues were \$15,000 (2%) above budget. Operating expenses, excluding depreciation, were \$108,000 (2%) under budget. RTA Local depreciation expense was \$14,000 (7%) under budget. Finally, non-operating revenues (expenses) were \$80,000 (2%) under budget.

RTA's YTD Net Loss after Local Depreciation is \$675,842 compared to YTD Budgeted Net Loss of \$982,311. Operating revenues were \$10,000 (1%) above budget. Operating expenses, excluding depreciation, were \$477,000 (4%) under budget. RTA Local depreciation expense was \$26,000 (6%) under budget. Finally, non-operating revenues (expenses) were \$207,000 (2%) under budget.

The details and variance explanations associated with the financial statements are included in today's Board Package.

Review of Governmental Accounting Standards Board (GASB) No. 68

In closing Mr. Lumpkin communicated that Mr. Robert Thomas made a presentation regarding GASB 68 entries that affect the 2017 Year End Financial Statements. The Net Pension Liability for Greater Dayton RTA at December 31, 2017 is \$56.4 Million, a \$13.8 Million increase over 2016. The 2017 Net Pension Expense for RTA is \$13.1 Million, a \$5.3 Million increase over 2016.

In 2018 Post-Employment Benefits (other than Pension expense) will be recognized for the first time. It is very likely RTA's Unrestricted Net Position will then fall into a negative position.

These items also will be examined as part of the 2017 year-end audit which will be scheduled in the next few months.

PLANNING COMMITTEE REPORT (SHARON HOWARD)

Ms. Howard stated the Finance/Personnel and Planning Committees met for a jointly held meeting on March 21st and the Planning Committee has no Action Items to present today, however, there are important informational items to share.

Ms. Howard stated Mr. Policicchio provided a summary document of recent activities in the Customer and Business Development Department. Highlights from this month's report included the statewide Ohio Loves Transit promotion on Valentine's Day, the grand re-opening of the Wright Stop Bike Shop and RTA's celebration of Rosa Parks as part of Black History Month.

Also at the meeting, Mr. Policicchio shared that today marks the second day since the grand re-opening of Wright Stop Bike Shop, which closed last year. The re-opening includes a promotion where customers can get a premium tune-up on their bike for a discounted price of \$40 and all other services are 10-percent off this week. The bike shop is also adding Saturday hours to make it even easier for customers to pick-up and drop-off their bikes downtown. The re-opening was covered by all three local news stations and has been promoted heavily on social media. The RTA hopes to support residential growth downtown by providing bike repair services at a convenient location.

The month of March also included RTA's annual visit to Washington, DC to meet with members of Congress. Meetings were held with Congressman Michael Turner, Senator Sherrod Brown and the Chief of Staff for Senator Rob Portman. Staff asked for continued support of the region's transit system, reiterating the need for adequate funding for RTA transit buses and facilities in order to achieve a state of good repair. To that effect, staff discussed ongoing projects such as RTA's \$98 million-dollar bus replacement program which includes final assembly of the NexGen bus fleet in Dayton, Ohio.

CHIEF EXECUTIVE OFFICER’S (CEO) REPORT

Mr. Donaghy commented that he had a few informational items to share. Mr. Donaghy stated that he, Ms. Nikol Miller and Mr. Policicchio attended the Annual Legislative Conference, last week in Washington, DC. Mr. Donaghy communicated that while Ms. Miller and Mr. Policicchio met with Government Officials and Legislative Aides, Mr. Donaghy attended special request events. Mr. Donaghy stated that one of the events was a special National Session hosted by the American Public Transportation Association (APTA) on Mobility as a Service and Innovative Solutions to Mobility Problems. Mr. Donaghy commented that RTA was one of the organizations recognized that is managing this area correctly.

Mr. Donaghy stated that also while in Washington, DC he conducted for the first time, two remote local radio interviews. Mr. Donaghy had never done radio interviews remotely before, however, it was a great experience shared with various Transit Leaders from other States regarding Transit and the need for funding.

Mr. Donaghy stated that as a “heads-up”, RTA is heading into construction season. Mr. Donaghy commented that the weather is starting to warm up and that construction is underway on the Main Street Bridge. The construction will indeed cause a lot of impact to drivers but more especially for RTA’s Trolley Service routes that utilize that area. Mr. Donaghy stated that RTA is disassembling trolley infrastructure on the bridge to assist with construction. This project is expected to last up to 2 years.

In closing, Mr. Donaghy stated a couple months ago there was a person who came before the Board and spoke about an issue with Paratransit fares and how to deal with reoccurring ridership on Paratransit. Mr. Donaghy stated at the upcoming RTA Jointly held Committees meeting a new proposal has been created by Mr. Policicchio and Ms. Mary Stanforth regarding a proposed electronic monthly pass. Mr. Donaghy stated that the proposal is somewhat modeled after RTA’s regular monthly pass.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

Ms. Ruby Thompson – 729 W. Grand Avenue Apt. 142 – Dayton, Ohio. Ms. Thompson wanted to offer a suggestion to RTA Staff in regards to utilizing Paratransit Services. Ms. Thompson communicated that having customers pay in advance verses paying upon boarding would reduce the amount of time it takes a passenger and driver to settle the fare when boarding.

Ms. Heard thanked Ms. Thompson for her suggestion and stated that Staff would take her suggestion under consideration.

Ms. Carla Pittsinger – 3329 Shadyview Road – Moraine, Ohio. Ms. Pittsinger is requesting that a Bus Stop be placed at the Women’s shelter on Abby Street.

Ms. Heard asked if Ms. Pittsinger could share her other written items of concern after the meeting so that Staff could address them in detail.

Ms. Pittsinger stated yes.

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Mr. Weckesser thanked Mr. Donaghy, Ms. Michelle Garrett and RTA Staff for their support in providing an overload tripper for approximately 200 U.D. Students on March 24th with regards to the Flyer Formation event. Mr. Weckesser stated everything went seamlessly!

Ms. Howard expressed her thanks for RTA’s support with the NCAA First Four Basketball Tournament event held at the University of Dayton.

EXECUTIVE SESSION

Ms. Heard stated there is a request to go into Executive Session to discuss the employment and compensation of a public employee.

MOTION MADE by Mr. Williamson and SECONDED by Mr. Hoge to RECESS into Executive Session for the purposes specified.

Roll call was taken:

Mr. Corrado	Excused	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Excused
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

The meeting recessed at 3:25 p.m.

MOTION MADE by Mr. Williamson and SECONDED by Ms. Hairston to RECONVENE into regular session.

Roll call was taken:

Mr. Corrado	Excused	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Excused
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

The meeting reconvened at 3:35 p.m.

ACTION ITEM #4 – EVALUATION OF A PUBLIC EMPLOYEE

Ms. Heard stated that the 2017 performance evaluation of Mr. Mark Donaghy, CEO of the Greater Dayton Regional Transit Authority, has been reviewed by the Board of Trustees. On items completely within his control he has been rated as exceeds expectations. On strategic goals and objectives that are achieved through his leadership of others, the progress towards these goals is on track in most areas and plans are in place to continue forward movement.

MOTION MADE by Mr. Williamson and SECONDED by Mr. Hoge to AWARD Mr. Mark Donaghy a 2% salary increase effective January 1, 2018 making his new annual salary \$216,201.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

Ms. Heard asked Mr. Donaghy if he would introduce RTA's new Legal Team. Mr. Donaghy stated absolutely! Mr.

Donaghy commented for those who were not at last month's Jointly held Committees meeting that he would like to re-introduce Mr. Rick Talda and Mr. Chris Conard from Coolidge, Wall and Womsley. Mr. Conard will attend RTA Board meetings on a regular basis and serve as RTA Legal Counsel.

ADJOURNMENT

MOTION MADE by Ms. Hairston and SECONDED Ms. Howard to ADJOURN the meeting.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

The meeting adjourned at 3:40 p.m.

ATTEST



Adrienne L. Heard
President
RTA Board of Trustees



Mary K. Stanforth
Secretary/Treasurer
RTA Board of Trustees

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