

Minutes

Greater Dayton RTA Board of Trustees Public Board Meeting

April 6, 2021

- Trustees: David P. Williamson, President (*in person*)
John A. Lumpkin, Jr., Vice President
Al Fullenkamp (*in person*)
Sharon E. Hairston
Adrienne L. Heard
Sharon D. Howard
Belinda Matthews-Stenson
Thomas Weckesser
- Excused Absence: Vince Corrado
- Staff: Bob Ruzinsky, Chief Executive Officer
Ray Chan, Business Operations Manager
Chris Cole, Chief Operating Officer
Christopher Conard, Coolidge Wall, Co., LPA
Cathy Garner, Senior Executive Administrative Assistant
Brandon Policicchio, Chief Customer & Business Development Officer
Mary K. Stanforth, Chief Financial Officer
- Others: Various citizens via teleconference.

Call Meeting to Order

Mr. Williamson called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given. Mr. Williamson stated today's meeting is being conducted in accordance with Sub. HB 197 and the guidelines set forth by the Ohio Department of Health. Due to matters surrounding COVID-19, the meeting is being conducted remotely by teleconference.

PLEDGE OF ALLEGIANCE

Mr. Williamson led attendees in reciting the Pledge of Allegiance.

Greater Dayton Regional Transit Authority

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ROLL CALL

Roll call was taken:

| | | | |
|----------------|---------|----------------------|-----|
| Mr. Corrado | Excused | Mr. Lumpkin | Yes |
| Mr. Fullenkamp | Yes | Ms. Matthews-Stenson | Yes |
| Ms. Hairston | Yes | Mr. Weckesser | Yes |
| Ms. Heard | Yes | Mr. Williamson | Yes |
| Ms. Howard | Yes | | |

APPROVAL OF CONSENT AGENDA

Mr. Williamson stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today's Board Meeting Agenda. Mr. Williamson asked if there are any changes to the agenda? Upon hearing no changes, Mr. Williamson DECLARED ACCEPTANCE of today's Board Meeting Agenda.

APPROVAL OF MARCH 2, 2021 MEETING MINUTES

Mr. Williamson asked if anyone requests a reading of the minutes or if there are corrections to the minutes? Upon hearing no requests or corrections, Mr. Williamson DECLARED ACCEPTANCE of the March 2, 2021 Meeting Minutes.

FINANCE/PERSONNEL COMMITTEE REPORT (BELINDA MATTHEWS-STENSON)

Ms. Matthews-Stenson stated the Finance/Personnel and Planning Committees held a teleconference meeting on March 23rd and as a result the Finance/Personnel Committee is recommending one (1) Action Item for the Board's consideration. This item is essential to the delivery of transportation services to the public.

ACTION ITEM #2 – PURCHASE OF TROLLEY INFRASTRUCTURE WIRE

Ms. Matthews-Stenson stated the purpose of this procurement is to contract with a vendor for the purchase of trolley infrastructure wire for Greater Dayton RTA. This procurement will cover current and anticipated needs of these materials for the next five (5) years as RTA continues to make improvements and maintain electric system infrastructure. This project is consistent with RTA's core values of Quality, Service, and Safety; the continuation of improvement to our infrastructure increases our ability to

serve our customers and community in a reliable and more efficient way.

RTA has an electric trolley system that runs off a system of underground and overhead wires. This system requires RTA to have a readily accessible inventory of wire for regular maintenance and other electric system infrastructure improvements.

In accordance with FTA Accounting Standards, the material will be purchased initially with local funds and placed in inventory. As materials are used, they will be charged to the proper capital or operating accounts, at which time FTA will reimburse RTA 80% of the cost via a capital grant or preventive maintenance federal funds.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. Heard to APPROVE a five (5) year contract AWARD to Electrical Cable Specialists for the purchase of trolley infrastructure wire for a total of \$8,259,088 plus a 10% contingency to allow for overage in the amount of \$825,909 for a grand total AWARD of \$9,084,997.

Roll call vote was taken:

| | | | |
|----------------|---------|----------------------|-----|
| Mr. Corrado | Excused | Mr. Lumpkin | Yes |
| Mr. Fullenkamp | Yes | Ms. Matthews-Stenson | Yes |
| Ms. Hairston | Yes | Mr. Weckesser | Yes |
| Ms. Heard | Yes | Mr. Williamson | Yes |
| Ms. Howard | Yes | | |

MOTION CARRIED 8-0.

Additional items to mention:

At the Committee meeting, Ms. Stanforth reported year-to-date February 2021 indicates a small loss of \$214,000 after the capital and GASB charges. Passenger fares are 45% lower than last year and 26% lower than current year budget because of COVID. Federal assistance includes CARES Act funding which has allowed RTA to continue full service. Total revenues are \$1.1 million less than budgeted and expenses are \$1.3 million lower than budget. Contract services, diesel fuel and materials & supplies were the major contributors to the lower expenses.

Final Sales Tax Receipts for the year 2020 were up 2.5% over 2019. Sales tax collections on online purchases are helping.

PLANNING COMMITTEE REPORT (SHARON D. HOWARD)

Ms. Howard stated the Finance/Personnel and Planning Committees met for a jointly held teleconference meeting on March 23rd and while we do not have any Action Items to bring forth, we do have important updates to share.

Planning Update:

Ms. Howard stated at the committee meeting Mr. Policicchio provided a summary document of recent activities in the Customer & Business Development Department. Mr. Policicchio shared that the agency is moving into Phases 4 and 5 of the Tapp Pay project, with today marking the first day Tapp Pay smart cards will be available to customers. This will allow customers who do not have a smart phone to take advantage of discounted fare rates and the benefits of fare capping. Customers can receive a smart card for free at any RTA transit center using one of the payment kiosks. RTA staff will be handing out cards along with information of how to earn up to \$30 in credits on Tapp Pay accounts at Wright Stop Plaza through April 20th.

In addition, the Communications Department is in the midst of an advertising campaign to promote RTA's free rides to vaccination appointments. Advertisements about the free rides can be found in the local newspaper, online via social media and news ads, on TV through advertisements with 5 major networks, on the radio, and on billboards throughout the Dayton region. In addition, staff have completed several media interviews about the promotion. It is RTA's hope that this campaign will help provide access to those seeking the vaccine and will assist in slowing the spread of COVID-19.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Ruzinsky provided a brief update on COVID with RTA continuing to offer rides at no charge to any Montgomery County resident in need of transportation to a COVID-19 vaccination appointment. Mr. Ruzinsky stated Staff wants to ensure everyone has reliable transportation and access to

receive a vaccine. This will be on fixed route and Connect services.

Mr. Ruzinsky then asked Mr. Chris Cole, Chief Operating Officer, if he would introduce RTA’s newest Staff member, Mr. Ray Chan.

Mr. Cole replied certainly!

Mr. Cole stated that he was pleased to welcome Mr. Ray Chan to the RTA family! Mr. Chan is our new Business Operations Manager and will oversee the business functions of the Operations Group including; Transportation, Maintenance, Safety & Training, and Labor Relations. In addition, he will supervise the maintenance and transportation payroll process, oversee security efforts, and help improve the use of various RTA technology systems.

Mr. Chan is a transportation leader with over a decade of significant achievement in urban transportation. Mr. Chan received his BS, Masters and PhD at Northwestern University. Mr. Chan’s most recent positions were with the Chicago Transit Authority, where he was a Business Intelligence Developer and Project Manager.

Mr. Chan’s office will be located on the main level of Longworth and he will report directly to Mr. Cole.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Mr. Williamson congratulated the Communications Team on being the proud recipient of a 2020 Hermes Creative Award for its “Heroes” video advertisement, celebrating the work of bus drivers and other essential workers during the COVID-19 pandemic.

Ms. Howard expressed her continued gratitude for RTA and Staff throughout the pandemic. Ms. Howard stated how proud she is of all the Staff.

Ms. Heard wanted to take a moment to thank every RTA Staff member. Ms. Heard commented she was very proud to be affiliated with RTA in all that RTA does for the Community.

Mr. Weckesser echoed Ms. Howard and Ms. Heard's comments and welcomed Mr. Chan to RTA!

Mr. Lumpkin thanked Mr. Ruzinsky for his streamlined report to the Board.


Mr. Williamson mentioned upcoming RTA meetings:

- Jointly Held Finance/Personnel & Planning –April 20, 2021 – 8:30 a.m.
- Investment Advisory Meeting – April 22, 2021 – 11:45 a.m.
- Board Meeting – May 4, 2021 – 3:00 p.m.

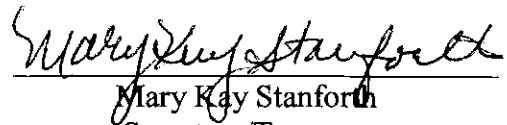
ADJOURNMENT

Mr. Williamson DECLARED the meeting ADJOURNED at 3:23 p.m.

ATTEST



David P. Williamson
President
RTA Board of Trustees



Mary Kay Stanford
Secretary/Treasurer
RTA Board of Trustees

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