

Minutes

Greater Dayton RTA Board of Trustees
Public Board Meeting

September 1, 2020

Trustees: Sharon Hairston, President
David P. Williamson, Vice President
Vince Corrado
Adrienne L. Heard (via phone @ 3:04 p.m.)
Franz Hoge
Sharon D. Howard
John Lumpkin
Belinda Matthews-Stenson (via phone @ 3:21 p.m.)
Thomas Weckesser

Staff: Mark Donaghy, Chief Executive Officer
Chris Cole, Chief Operating Officer
Christopher Conard, Coolidge Wall, Co., LPA
Cathy Garner, Senior Executive Administrative Assistant
Brandon Policicchio, Chief Customer & Business Development Officer
Bob Ruzinsky, Deputy Chief Executive Officer
Mary K. Stanforth, Chief Financial Officer

Call Meeting to Order

Ms. Hairston called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given. Ms. Hairston stated today's meeting is being conducted in accordance with Sub. HB 197 and the guidelines set forth by the Ohio Department of Health. Due to matters surrounding COVID-19, the meeting is being conducted remotely by teleconference.

PLEDGE OF ALLEGIANCE

Ms. Hairston asked Mr. Hoge to lead attendees in reciting the Pledge of Allegiance.

Greater Dayton Regional Transit Authority

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ROLL CALL

Roll call was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Excused
Ms. Heard	Excused	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

APPROVAL OF CONSENT AGENDA

Ms. Hairston stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today's Board Meeting Agenda. Ms. Hairston stated the Board Agenda was mailed in advance, and asked if there are changes to the Agenda? Upon hearing no requests or corrections, Ms. Hairston DECLARED ACCEPTANCE of today's Board Meeting Agenda.

APPROVAL OF AUGUST 4, 2020 MEETING MINUTES

Ms. Hairston asked if anyone requests a reading of the minutes or if there are corrections to the minutes? Upon hearing no requests or corrections, Ms. Hairston DECLARED ACCEPTANCE of the August 4, 2020 Meeting Minutes.

FINANCE/PERSONNEL COMMITTEE REPORT (JOHN LUMPKIN)

Mr. Lumpkin stated the Finance/Personnel and Planning Committees held a teleconference meeting on August 18th and as a result the Finance/Personnel Committee is recommending two (2) Action Items for the Board's consideration. Both Action Items are essential to the delivery of transportation services to the public.

Ms. Heard joined the meeting (via phone @ 3:04 p.m.)

ACTION ITEM #2 – HVAC GUARANTEED MAINTENANCE

Mr. Lumpkin stated the purpose of this procurement is to contract with a qualified firm to provide RTA with a continuous, comprehensive HVAC maintenance service program for all RTA facilities. The Contractor is responsible for providing all necessary labor, equipment, materials, parts, tools, test equipment, and expenses related to accomplishing the requirements of this contract. This

project is consistent with RTA’s core values of Safety and Stewardship.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Hoge to APPROVE a contract AWARD to J. Feldkamp Design Build for five (5) years for HVAC Guaranteed Maintenance for a total of \$1,094,250. In addition, a contingency of 15% will be included to address unforeseen major repairs, bringing the total recommendation for APPROVAL to \$1,258,388. Funding for HVAC Guaranteed Maintenance is included in the Maintenance and Facilities operating budget.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Excused
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 8-0.

ACTION ITEM #3 – PURCHASE OF LINE SHOP PLATFORM TRUCKS

Mr. Lumpkin stated that the purpose of this procurement is to acquire two (2) specialized Line Shop Platform Trucks for the RTA. These trucks will replace the two (2) existing platform trucks in the maintenance fleet.

The new trucks will be manufactured to RTA’s detailed specifications and will be designed for the support of RTA’s trolley bus fleet infrastructure system. These fully equipped specialized platform trucks support daily infrastructure maintenance operations for the repair and replacement of the overhead infrastructure system. This project is consistent with RTA’s core values of Safety and Stewardship.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Weckesser to APPROVE a CONTRACT AWARD to Stoops Freightliner in the amount of \$565,784 for the purchase of two (2) line shop platform trucks, and a contingency of \$50,000 to address any necessary changes to the final build design, for a total contract award of \$615,784. This procurement will be partially funded through Federal grant funds.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Excused
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 8-0.

FINANCIAL UPDATE

Mr. Lumpkin stated at the meeting Ms. Stanforth provided the following financial highlights:

Year-to-date July 2020 indicates a gain of \$5.6 million after the local capital charge. The gain is primarily due to the funding received from the Federal government as part of the CARES Act. RTA will use these funds to subsidize future operations with the loss of revenue we are facing longer term. Without the CARES Act funding we would be reporting a loss of \$4.5 million at this point in time.

Sales tax received for May 2020 was up \$254,000 or 7.7% as compared to last year. Year-to-date May 2020 receipts are down \$175,000 or 1% as compared to last year. The complete financial package is included in today's Board meeting materials.

PLANNING COMMITTEE REPORT (SHARON HOWARD)

Ms. Howard stated the Finance, Personnel and Planning Committees met for a jointly held meeting on August 18, 2020 and while we do not have any action items to bring before you, we do have important updates to share.

Ms. Howard stated at the committee meeting Mr. Brandon Policicchio provided a summary document of recent activities in the Customer & Business Development Department.

Mr. Policicchio shared that Ms. Nikol Miller, RTA's Community Relations Manager, was recently recognized by the Miami Valley Regional Planning Commission with a certificate of appreciation for her assistance in this year's Census. Nikol serves as chair of the Dayton-Montgomery County Complete Count Committee which is responsible

for any local outreach efforts for Census participation in the Dayton-Montgomery area.

In order to increase participation in the 2020 Census, this past Wednesday, August 26, RTA and US Census' Rapid Response Team partnered to host a special event at Wright Stop Plaza to assist riders in completing the 2020 Census survey. The event will occur every Wednesday from 12:00 p.m. to 6:30 p.m. until September 30, which is the final day the survey will be available. As a thank you for completing the survey at the event, the RTA will provide at no charge, a day pass to participants.

The 2020 Census is vital to the support of public institution services, including local public transit systems like RTA. Completion of the survey provides an accurate count of the City's population to help secure federal funding for local programs.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Donaghy stated he had no further comments to make other than what he had already communicated in the Board Packet.

OLD BUSINESS

None

Ms. Matthews-Stenson joined the meeting at 3:21 p.m.

NEW BUSINESS – NOMINATING COMMITTEE REPORT

Mr. Corrado stated in accordance with RTA Bylaws, the Board's Nominating Committee consisting of: Ms. Sharon E. Howard, John A. Lumpkin, Jr. and Mr. Corrado, as Chair, wish to Nominate David P. Williamson as President and John A. Lumpkin, Jr., as Vice President for the calendar year 2020 - 2021.

The newly elected officers shall be installed at the October 6, 2020 Board of Trustees' Meeting.

The new officers shall be tasked with establishing chairs for each of our committees Planning, Finance/Personnel and Investment Advisory, as well as, member assignments for each committee.

The Nominating Committee thanks Ms. Hairston for her many years of service to RTA and the Community and we appreciate Mr. Williamson for continuing his service and willingness to serve as President for the upcoming 2020-21 year. At the same time, we welcome Mr. Lumpkin as he joins our leadership team.

Mr. Corrado presented the Nominating Committee Report and emphasized, although Mr. John Lumpkin was a member of the Nominating Committee, he abstained from voting on the selection process.

Please know that this has been and is very important and much appreciated and is significant in the succession transition of the RTA.

MOTION MADE by Ms. Heard and SECONDED by Ms. Matthews-Stenson to APPROVE the above nominations as presented.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 9-0.

PUBLIC COMMENT

Ms. Althea Asadullah – 3717 Haberer Avenue – Dayton, Ohio 45417. Ms. Asadullah stated that she has not received follow-up from her concerns regarding passenger assist from last month's Board meeting.

Mr. Cole stated that Ms. Assadullah was contacted on August 6th, 2020 by RTA's Supervisor, Mr. Thomas Nichols. Ms. Asadullah was made aware regarding RTA's Rules of the Road and other concerns were addressed regarding having a Personal Service Attendant with her.

Ms. Heard asked Mr. Donaghy if he would let the Board know after follow-up was made regarding this matter.

Mr. Donaghy stated yes!

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Mr. Williamson stated his wife really loves the look of the calendar buses.

Mr. Corrado stated that he also likes the way the calendar buses look.

Mr. Lumpkin asked that everyone keep the High School Seniors in their thoughts at Dayton Public and Trotwood Madison High Schools that he mentors, as it has been extremely tough for them not being able to play extracurricular activities during this pandemic.

Mr. Hoge thanked Ms. Hairston for her leadership as President of the RTA Board of Trustees and to Mr. Dave Williamson as Vice President. Mr. Hoge then extended his best wishes and congratulations to Mr. Williamson and Mr. John Lumpkin for their elevation as to their new leadership positions of President and Vice President.

Ms. Hairston thanked Mr. Hoge for his comments.

Mr. Weckessor also thanked Ms. Hairston for her leadership and congratulated Mr. Williamson and Mr. Lumpkin on their new roles as President and Vice President.

Ms. Hairston mentioned upcoming RTA meetings:

- Jointly Held Finance/Personnel & Planning – September 15, 2020 – 8:30 a.m.
- Board Meeting – October 6, 2020 – 3:00 p.m.

ADJOURNMENT

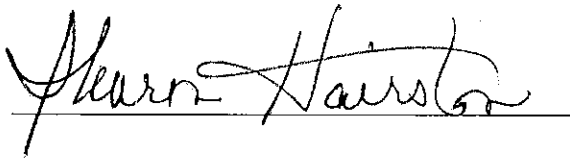
MOTION MADE by Ms. Matthews-Stenson and
SECONDED by Mr. Lumpkin to ADJOURN the meeting.

MOTION CARRIED by voice vote.

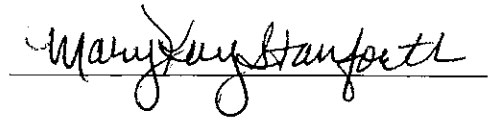
Ayes: Nine Nays: None

The meeting adjourned at 3:30 p.m.

ATTEST



Sharon Hairston
President
RTA Board of Trustees



Mary Kay Stanforth
Secretary/Treasurer
RTA Board of Trustees

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